

Dear Payroll Client,

Following is a contract authorizing Right On The Money LLC to request Social Security Number verification and to handle wage reporting responsibilities with the Social Security Administration for you. This service is available free of charge directly through the Social Security Administration (we do not charge anything additional either) and you are not obliged to take advantage of this service through us. If you chose not to allow us to perform this service, I strongly recommend you do it yourself. Failure to verify Social Security numbers could lead to penalties for furnishing incorrect administration.

I, \_\_\_\_\_ authorize Right On The Money LLC  
(print your name & title)

to request Social Security Number verification and to handle wage reporting  
responsibilities with the Social Security Administration for

\_\_\_\_\_  
(print company name)

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)